

FIRE PREVENTION PRACTICE #1.1

September 1, 1991

TO: All Fire Prevention Personnel

FROM: Steve Zaccard, Fire Marshal

SUBJECT: CITY EMPLOYEE - CODE OF ETHICS

"THIS PRACTICE IS TO SERVE AS A PROCEDURAL GUIDE FOR YOU TO FOLLOW. EXCEPTIONS TO THIS PRACTICE SHALL BE APPROVED BY THE FIRE MARSHAL THROUGH YOUR SUPERVISOR".

All Fire Prevention employees are responsible for abiding by the City's Code of Ethics on employee conduct as set forth in City Administrative Code, Chapter 24. Section 24.03 (c) (4) states that more restrictive measures may be adopted by department officers and directors. The Fire Chief has adopted a policy that no gifts [Section 24.03, (c) (1)] may be accepted by department employees which are regulated by 24.03 (c) (2). Each employee should review the attached material and direct any questions that might arise to the Fire Marshal.

ejd

Attachments

cc: Gary Trudeau
Cindy Menten

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